

Institute of Microelectronics of Barcelona IMB-CNM (CSIC)
C/- dels Til·lers, S.N., Campus UAB | 08193, Cerdanyola del Vallès
<https://www.imb-cnm.csic.es> | rrhh@imb-cnm.csic.es
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Research Project Coordination and Management within the framework of the María de Maeztu Unit of Excellence

The Institute of Microelectronics of Barcelona (IMB-CNM CSIC) is a well-positioned research center to be the best partner both for the development of new Micro and Nano Technologies, Components and Systems and also for the application of such technologies to the solution of the Societal Challenges that the European citizens are facing now.

The main activities of IMB-CNM is basic and applied research and development, education and training in micro and nanotechnologies, components and systems. Its mission is to improve the knowledge and to contribute to the implementation of solutions based in these technologies in new products, for solving societal challenges.

The IMB-CNM is part of the network of centres accredited as a María de Maeztu Unit of Excellence, granted by the State Research Agency in the framework of the 2023 Call for Excellence Support Programme to carry out its excellence project.

Key Responsibilities

- Lead the strategic implementation and oversee the execution of María de Maeztu project at IMB-CNM
- Support the Scientific Director María de Maeztu project
- Support to researchers during the execution of María de Maeztu projects
- Follow-up and promotion of the actions programmed in the projects
- Organization of coordination and follow-up meetings
- Incident resolution
- Economic justifications
- Measuring the fulfilment of objectives
- Promote and supervise compliance with DORA principles
- Encourage and supervise the adoption of "Open Science" measures
- Follow-up of calls for projects of interest
- Identification of synergies with other projects and centers.
- Promotion and dissemination of research projects

Required skills / Experience

- University graduate. Degrees in science, physics, chemistry or related subjects will be a plus

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- Master's degree in Business Administration or other qualifications related to project management will be an advantage
- A PhD degree will be valued
- A good knowledge of the computer tools required to perform this type of tasks (e.g. MS Office, databases, project management software, etc.) is also required
- High level of English
- Responsibility, proactivity, Problem-solving, Good communication skills and teamwork
- Minimum 2 year of experience in a similar position.
- Training or experience in the subject areas of the institute (electronic engineering, physics, nanotechnology, etc.) will be an asset

Job conditions

- Full time contract (40 hours/week)
- Indefinite contract for scientific-technical activities (article 23 bis of Law 14/2011, of 1 June, on Science, Technology and Innovation). The contract is part of grant CEX2023-001397-M, funded by MCIN/AEI/10.13039/501100011033.
- On site work, with the possibility of teleworking and flexible schedule.
- Trial period of 3 months
- Salary according to qualifications, proven experience and CSIC conditions
- Estimated start date: October, 2024

The person hired will join the Project Office of the Institute of Microelectronics of Barcelona - National Microelectronics Center (IMB-CNM) of the CSIC, located at the Bellaterra Campus of the UAB (Cerdanyola del Vallès).

How to apply

Applications should be submitted to rrhh@imb-cnm.csic.es stating the job title as the Subject of the message. The mail should include a cover letter and an updated CV.

Sending CVs to the above address implies consent to the Legal Advice | IMB CNM ([csic.es](https://www.imb-cnm.csic.es)).

Deadline for applications: September 15th, 2024

This offer can be found on: <https://www.imb-cnm.csic.es/en/about-center/careers/open-positions>.

More information on IMB-CNM: <https://www.imb-cnm.csic.es/en/>